



*Joint Bus Service for Abingdon, St Helen's and The Manor Schools  
September 2010*

The Joint Bus Service is run as a collaborative arrangement to provide pupils with daily travel, both to and from school. Coach charges are for a full school year but are payable termly in advance with the school fees. Please see the Application and Charges section of the Joint Bus Service Conditions, a copy of which can be viewed via your school's website by following the link to the Joint Bus Service.

Application for travel does not guarantee a seat, as space on certain routes is very limited. It is essential that applications are made by the application closing date of Friday 28<sup>th</sup> May 2010. Applications will be prioritised according to the following allocation policy.

- Current Passengers
- Siblings of current passengers
- Local Passengers within walking distance
- Those currently on waiting lists
- New Intake
- New requests existing pupils

Applications can only be made by completing and returning this form by post or email.

A letter of confirmation will be sent whether or not your application has been successful. A full set of terms and conditions, which must be signed, by both pupil and parent will be sent to all successful applicants, and should be returned to us as soon as possible.

To: **Co-ordinator, Joint Bus Service**

From: \_\_\_\_\_

Address: \_\_\_\_\_

Contact number: \_\_\_\_\_

Email: \_\_\_\_\_

Should a place be available, I would like:

**Child's full name:** \_\_\_\_\_

Please print in **BLOCK CAPITALS**

**School:** Abingdon School/St Helen & St Katharine School/The Manor Prep School  
Please circle/underline your child's school

**Year Group:** \_\_\_\_\_

**Morning travel 1<sup>st</sup> Choice:** \_\_\_\_\_

**Morning travel 2<sup>nd</sup> Choice:** \_\_\_\_\_

**Evening travel 1<sup>st</sup> Choice:** \_\_\_\_\_

**Evening travel 2<sup>nd</sup> Choice:** \_\_\_\_\_

**Saturday travel request: (boys only)** \_\_\_\_\_

Please specify route and stop.  
Please note – your child may only get on and off the bus at the named stop. The Drivers are not permitted to allow pupils to alight the bus at any point apart from authorised stops.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you have any queries relating to Coach travel, please contact the Joint Bus Service Co-ordinator on 01235 546565 or email [admin@jointbus.co.uk](mailto:admin@jointbus.co.uk)

*Bursary use only:*

Date received back:	Place allocated:	On waiting list:	Letter to parents:

Please return completed application forms at your earliest convenience or by Friday 28<sup>th</sup> May 2010 to Co-ordinator, Joint Bus Service, The Bursary, St Helen & St Katharine School, Faringdon Road, Abingdon, Oxon, OX14 1BE