

June 2010

Dear Parents,

New Bus Users September 2010

Thank you for returning your application form for your child to join the Joint Bus Service in September. I am pleased to be able to say that the majority of applications have been offered the 1st choice they requested.

In the afternoon, to accommodate the different finishing times at the schools, there are two separate departures. This will be shown on your bus service conditions.

- a) From St Helen's at 4:20 p.m.
- b) From Abingdon School at 5:20 p.m.

For the foreseeable future all Manor pupils will continue to use the early service and Abingdon boys will be required to use the later service. Additional coaches will run on the later service with the intention of allowing St Helen's girls the opportunity to take unallocated seats to travel home after school activities. Girls who opt to travel on the late service will be allocated seats on a first come, first served basis. Bus passes will be issued to all girls who opt to travel late, even for occasional use, and these must be collected from the St Helen's School Bursary and shown to the Bus Driver. Travel may be denied to any unauthorised traveller.

The use of the bus service is on an annual basis whilst your child attends the school or until such point that you give a terms notice to remove your child from the service. If you accept the new seat offer the cost will be billed in 3 equal instalments on your termly bills. Please see Clause 32 of the attached bus contract for further information on notice periods.

Enclosed with this letter is

- Bus Conditions please check, sign and return. **THIS MUST BE RETURNED TO CONFIRM YOUR SEAT.**

A full copy of the bus timetable from September 2010 will be available on the Joint Bus Service website which can be accessed by visiting any of the school websites.

Yours sincerely

Joint Bus Service Coordinator

Please sign and return the entire conditions form to the above address